

San R. A. Williams.

ECONOMY METHOD OF WRITING

BOOK 2

Exercises



Don't know & Williams

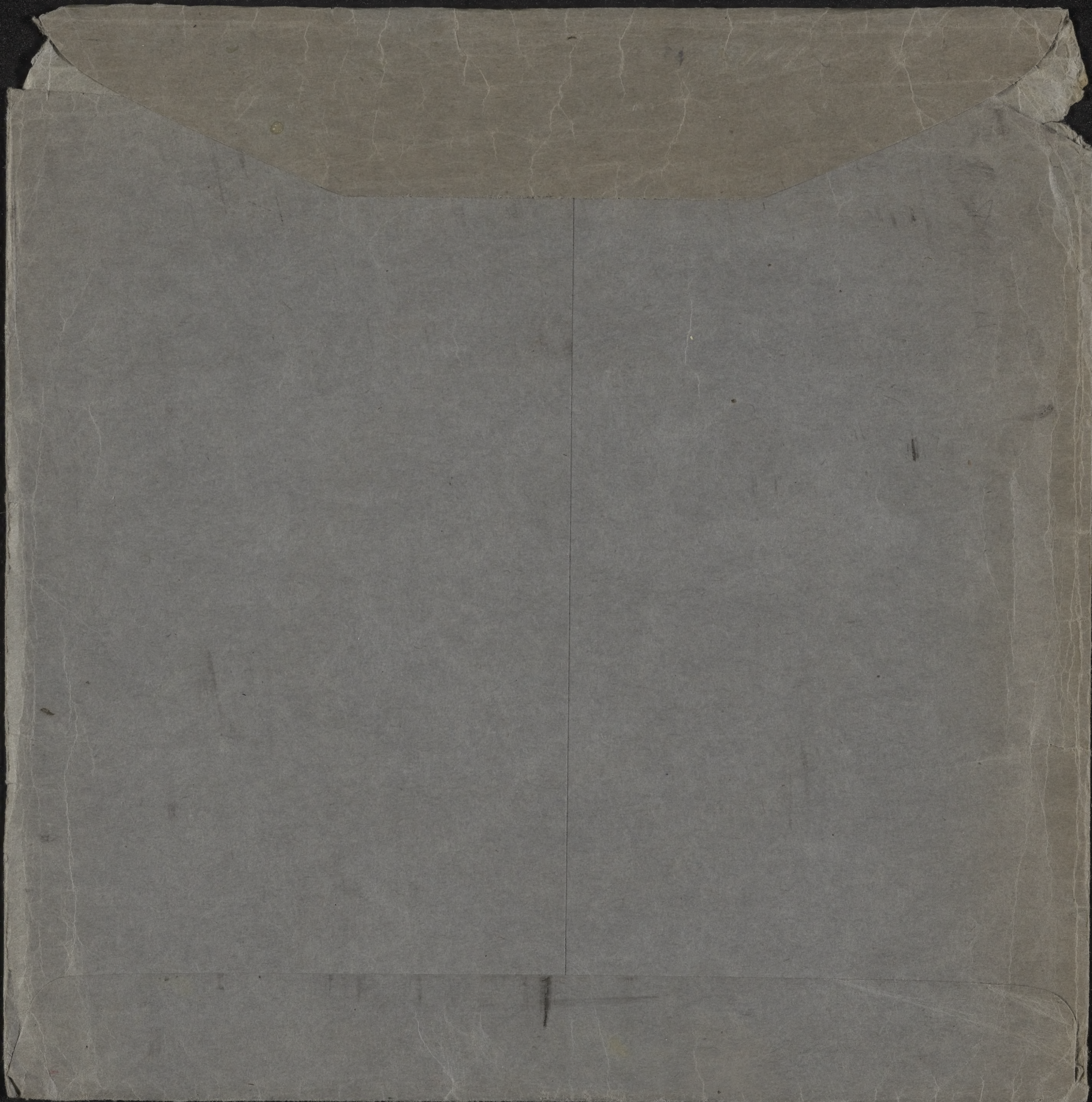
San R. A. Williams

LAUREL BOOK COMPANY

NEW YORK

CHICAGO

PHILADELPHIA



ECONOMY METHOD OF WRITING

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The Year's Motto — I Can Book 3

Always Use Both Hands in Turning the Slips

Patented January 9, 1906.
No. 809,712

HINTS TO PUPILS

Always replace the Tablet in the envelope and keep envelopes stacked until again used.

Give constant attention to position of body, arms and feet.

Hold the pen loosely, as shown in the cut.

Write the copy, all the copy, nothing but the copy.

Do your best. Do it every time. Practice makes perfect.

Remember that good penmanship is a recommendation.

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3-1 The Year's Motto—I Can. Aim to become a good writer. Make a row of posts, counting 8 for each post. The next is a series of push-pull movements made very close together. Be sure to use a push-pull movement, not a side swing from the wrist. Blot the written line and move up the paper.

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200

3-2



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- 3-1 The Year's Motto. I Can Do It.
- 3-3 Make a row of hoops—later we shall call them ovals. Count 8 for each hoop and arrange them in groups. In the latter half of the line we drive the post through the hoop. Count 6 for the oval and 8 for the push-pull. Keep the lines light.

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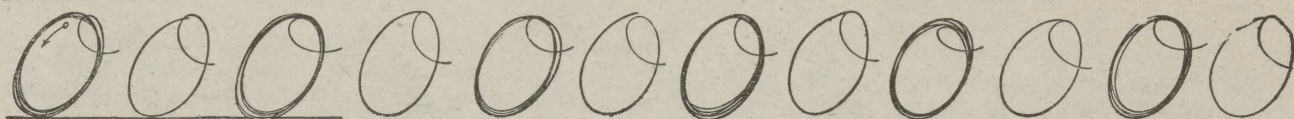
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3-4 Test the movement, using an oval drill, and watch the position of the hand; it should glide on the tips of the last two fingers. Count 6 for the "O" tracer and 2 for the "O". Place about twelve capital letters on a line.

3-4



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3-5 Practice these letters separately and in a similar manner to Exercise 4. Write three lines alternating with the tracer, then three lines of the letter. Count 6 for the "C" tracer and 2 for the letter. Take up the "A" in like manner, only count 6 for the oval and 4 for the push-pull; 2 for the "A"

O C O C O C O A O A

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3-6 Review Exercise 2 and keep a free rolling motion. The feet should be flat on the floor. Count 6 for the oval and 4 for the "u and i" exercise. See that the down strokes are uniform in slant.

Ouuu Ou Ou Ou

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3-7 Review the latter half of Exercise 3. Then write a line of Exercise 6 before taking up the letter practice. Write three lines of each letter singly and then three lines joined. Use a swinging motion in the joining. Blot the line and move up the paper.

Handwritten cursive practice line showing the letters 'i' and 'u' joined together.

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3-8 Be sure to notice the instructions before starting to practice. Write a line of Exercise 6, then use a rolling motion for the "w". Make three lines of the "w", noticing carefully the "drop curve" finish. Write at least three lines of this letter joined. Practice "e" in like manner and keep an open loop in each letter.

8-8

w w w w e e e e e e

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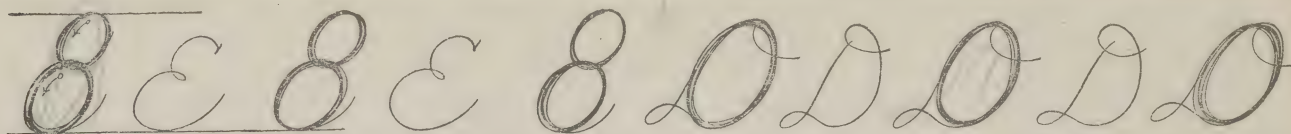
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3-9 Watch position of the hand. This is very difficult in this grade. Open the lesson with two lines of the first half of Exercise 3; then alternate the tracer and the capital. Count 6 for the tracer and 3 for "E". Practice "D" in a similar manner, using the same count. The toe and the heel of the "D" should rest on the base line.

3-9



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3-10 Count 6 for the oval and try to keep the pen in the same path each revolution. Write at least three lines of the first half of this exercise, then take up the second half. Drive the post through the oval to a count of 8 and keep the count rhythmical.

3-10



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3-11

O m O m O m O m

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34

O m O m O m O m

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3-12 Review a line of Exercise 11 before writing three lines of the "n". Join three lines of small "n" and practice small "m" in like manner. Each letter finishes with an up stroke the same height as small "u".

3-12

n n n n n n m m m m m

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3-13 Write three lines of the "x" singly and then three lines joined. Be sure to cross the "x" with an up stroke. Study "v" carefully, then compare with "w". Follow instructions given for "w".

3-13

x x x x x v v v v v

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3-14 Begin the lesson with a line of Exercise 2 and make sure the movement is free and easy. Write each word without lifting the pen from the paper and keep the movement regular. It is a good plan to name the letters instead of counting—w-i-n.

8-14

win new vim mix

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- 3-15 Test the movement and see that the penholder is pointing toward the shoulder. Join the "o" with an easy swinging movement and always close it at the top. The "c" starts with a little dot or hook and the down stroke should not be too rounding.

3-15

o o o oo c c c c

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3-16 Open the lesson with a line of the latter half of Exercise 2. Close the "a" at the top and notice that this letter does not have an initial stroke. This stroke is used only in joining. Join "oca" for a review.

3-16

a a a a a o c a i c a

7 1 1 2 2 2 5 2 2 5 2 1 1 5 2 2 2 2

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should be followed

- 3-17 Name the letters in this word practice instead of counting and strive to get a swinging motion of the arm. The arm should roll on the big muscle just in front of the elbow. Every word should finish with an up stroke

3-17

man moon cocoa

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3-18 Read suggestions carefully. They are worth as much as the copies. Practice the "O" before taking up the sentence practice. Write at least six lines of this sentence, using every other line and watch spacing between words. Finish every word with an up stroke.

3-18

Overcome in now

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3-19

Orrrrrr Os sss

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3-20 Strive to make neat figures. Which figures extend below the base line? Practice the figures as given and occasionally review them in columns. Do not neglect figure practice.

3-20

1 4 7 0 6 9 2 3 5 8 7 6 4 9
8 5 3 2

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3-21 Here we have five capitals upon which we wish to place special emphasis this year. Practice them often and use them in word practice.

3-21

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3-22 Be sure to use the swinging arm movement in every word and see that each word finishes with an up stroke. Write at least six lines of this sentence, using every other line, and file some of your best work for comparison.

3-22

A man can win C

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3-23 Open the lesson with a line of the first half of Exercise 4, then write several lines of each word. Do not lift the pen while writing the word, but keep an even regular motion.

8-23

run sun seen roses

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3-24 Review a line of Exercise 4, then practice a few lines of capital "D". Write a half page of this sentence, using every other line, and watch the spacing between words. Notice the ending stroke of each word.

3-24

Dora can see us run.

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3-25 Begin the lesson by testing the writing movement with a line or two of the first half of Exercise 3. Then pass to the push-pull exercises. Count 6 for the "oval" and 8 for the push-pull. Practice each letter separately. Cross two "t's" with one straight stroke. The lower part of small "d" resembles small "a"; therefore, be sure to close it. The "p" has a loop similar to the

3-24

Dora can see us run.

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3-26 Ho! Ho! Ho! Six cats in a row. Watch the arrows as they indicate the direction. Count 6 for each oval and keep the movement regular. The lines should be smooth and light.

3-26



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3-27 Review Exercise 2 and keep the hand in good position. This is one of the difficult problems in this grade. Be careful with spacing between words; each word should finish with an up stroke. Write at least six lines of this sentence.

3-27

One two up and down.

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3-28 Practice a line of Exercise 1 before taking up this lesson. Drill on each letter separately, alternating with the tracer. It is a good plan to practice at least three lines of a new exercise or new letter before changing the copy. Count 2 for "P", 4 for "B" and 3 for "R".

3-28

P P P P P B B B B R R R R

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3-29 Count 6 for the "oval" and 8 for the push-pull. The down stroke in "l" is almost a straight slanting line. Compare the lower part of "b" with "w". The lower part should be open. Use a free motion in joining.

3-29

O l l l l l l l O b b b b b

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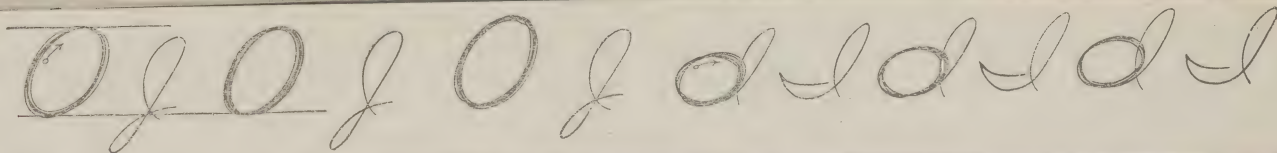
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3-30 Watch the direction of the arrow. Alternate the "oval" with the "J". Count 6 for the oval and 3 for the "J". Practice the "I" in like manner. Count 6 for the "I" tracer and 3 for the "I". These two letters start just a trifle below the base line.

3-30



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3-31 See Exercise 29 for the exercise. The loop in "h" resembles the "l". The last part is similar to the last part of small "n". The "k" should have careful practice—especially the latter part.

3-31

Oh h h h h Oh k k k k k

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3-32 Alternate the tracer with the letter. Notice the direction of the arrow. The little loop at the beginning of this tracer is found in eleven capitals; therefore study it carefully. Count 3 for "N" and 4 for "M" and keep the count rhythmical.

3-32

O N O N O N O M O M O M

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3-33 Keep spacing between capitals uniform in this name work. Do not lift the pen in passing from the capital to the small letter. Be sure to have a free swinging movement in all your practice. Try your own name in a similar manner.

3-33

Mr J P Barnes Ruth Evans

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3-34 Count 8 for the push-pull exercise before taking up the letter "j". Watch closely the slant of all the loops below the base line. See that they cross on the base line. Practice a line of small "a" before taking up the "g".

Ok j j j j j j j j g g g g g g

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3-35 Open this lesson with a line of Exercise 10. Now we have the same tracer as in Exercise 32. Alternate with the letter and count 6 for the tracer and 4 for the capital "H". Be sure the last part links across the first part of this letter. Practice "K" in like manner and use the same count.

3-35

O H O H O H O K O K O K

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3-36 Count 8 for the push-pull. The first part of "y" is like the last part of the "h". Compare these two letters. The first part of "z" is exactly like the first part of "m". Watch the slant of the loops and see that they cross on the base line.

36 *O y y y y y O z z z z z*

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3-37 You should be able to write your name rapidly and easily. You write it quite often; therefore see that it is well written.

My name is

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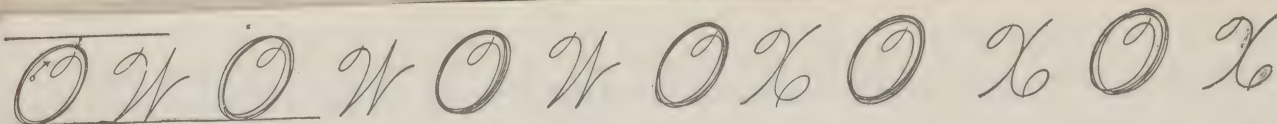
Remember that good penmanship is a recommendation.

THE LAUREL BOOK COMPANY

NEW YORK CHICAGO PHILADELPHIA

3-38 Review Exercise 10, then take up the tracer. Count 6 for the tracer and 4 for the "W". Write three lines, alternating the tracer with the "W," then three lines of the letter. Practice the "X" in like manner, using the same time count.

8-38



Patented January 9, 1906.

No. 889,712

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3-39 Use a free swinging motion for this name and address. Observe carefully the punctuation. Write your name and address several times and save for school exhibit.

Henry N. King, Xenia, Ohio

Patented January 9, 1906.

No. 808,712

HINTS TO PUPILS

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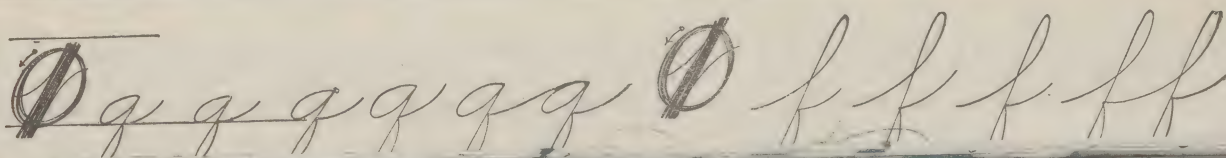
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3-40 Use the push-pull motion, not a side swing from the wrist. Practice a line of small "a" before taking up the "q." The "l" and the lower part of "q" form the "f." The down stroke should be a straight slanting line.

3-40



Patented January 9, 1906.
No. 862,712

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3-41 Open the lesson with a line of the latter half of Exercise 10. Keep the lines light and the spacing uniform. Every word finishes with an up stroke. Write a half page of this sentence, using every other line. Sign your name, date and file for school exhibit.

join gauge yoke queen flaw

Patented January 9, 1906.
No. 892,712

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3-42 Be sure you have a good position, then test the movement before starting to practice. Write at least three lines of each word, watching the finishing stroke.

3-42

I like to visit the zoo. I

Patented January 9, 1906.
No. 807,712

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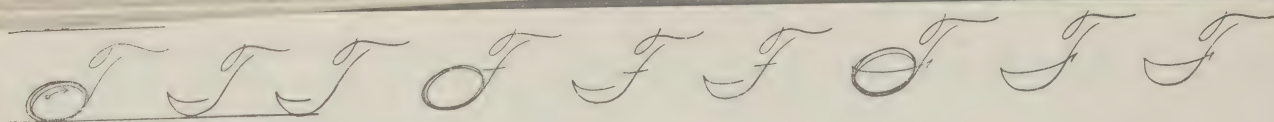
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- 3-43 Review a line of the first half of Exercise 10. Count 6 for the tracer and 2 for the top. Count 4 for capital "T" and do not let the top touch the stem. Practice "F" in like manner, only count 5. The last style, "F", is a favorite.



Patented January 9, 1906.
No. 909,712

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NEW YORK CHICAGO PHILADELPHIA

3-44 We all like to see how well we can write. Practice a page of this copy, using every other line. Sign your name, date and take home to show your parents.

8-44 *This is my best writing*

Patented January 9, 1906.

No. 809,712

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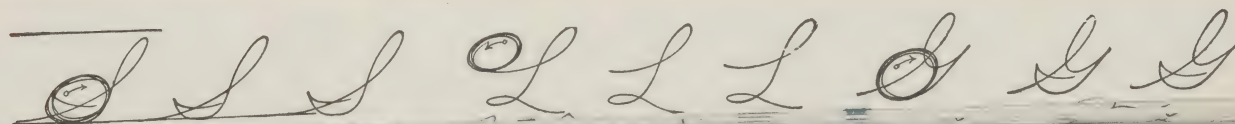
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NEW YORK CHICAGO PHILADELPHIA

3-45 Practice each letter separately. Count 6 for the tracer and 3 for "S" or "L" and 4 for "G." Notice the arrow. The "L" finishes below the base line.

3-45



Patented January 9, 1906.

No. 849,812

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3-46 Be sure the movement is free and easy, then write this copy with confidence. Keep the lines smooth and light. Notice the punctuation.

3-46

Glenn L. Ford. Seattle Wash.

Patented January 9, 1906.
No. 809,712

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3-47 Review a line of the first half of Exercise 10. Practice each letter separately, alternating the tracer with the letter. Count 3 for "V" or "U" and 4 for "Y". Be careful with the long loop in the "Y". The slant is very difficult.

3-47

O v v v O u u u O y y y

Patented January 9, 1906.
No. 803,712

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NEW YORK

CHICAGO

PHILADELPHIA

3-48 Try to use a rolling movement in all your written work. Write this sentence at least six times.
Every word finishes with an up stroke.

3-48

Use pen and ink often. V

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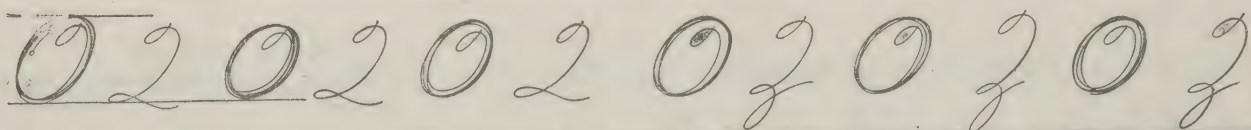
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3-49 Practice a line of Exercise 10. Take up each letter separately, alternating with the tracer. Count 6 for the tracer and 3 for "Q" or "Z". The "Q" finishes below the base line. The "Z" crosses on the line. Compare the loops of these two letters which rest on the base line.

3-49



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3-50 Write a half page of this copy, using every other line and file for school exhibit. Do not forget your name and the date.

3-50

You must study 2 and 7.

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3-51 This is a good sentence to practice. Write a half page, using every other line and take home to show to your parents. They will be glad to see your improvement. Then write another half page and file for your teacher next year. See how polite you can be at all times.

51 Remember to be polite U & I

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Dan R. Williams.

Bo

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